OCNA41 Convention Committee Meeting Minutes

Date: 12 -22-24

1. Chairperson Open the Meeting **Serenity Prayer**
2. **12 Traditions: Kevin C.**
3. **12 Concepts: Emily P.**
4. **Service Prayer:** <Read together>

Introduction and Welcome

Attendance

Adam D.	**Ryan A.**	**Kevin C.**	**Michael C.**
Kristi C.	**Missy L.**	**Jake V.**	**LeRoy H.**
Emily P.	**Tyler S.**	**Jake B.**	**Ellie D.**
Ron H. Jr.	**Amber S.**		

TOTAL VOTING MEMBERS:

Agenda

1. Read and approve meeting minutes of Last meeting
2. Any New Members
3. Chairperson Report
4. Vice Chair Report
5. Secretary's Report
6. Treasurer's Report
7. Vice Treasurer's Report
8. Subcommittee's Reports
9. Old Business
10. New Business
11. Nominations and Elections
12. Request for Funds
13. Reading of something Spiritual
14. Announcements and next meeting
15. Close the Meeting with the Serenity Prayer

Trusted Servants Reports

Chair - "*The 1 thing I believe about everyone here, is they're motivated by selfless service to fulfill our Primary Purpose"*

Countdown: 6 months out till Convention —-- Serious Preparation

1. Banquet dinner is set to $48, more to discuss with H&H on menu. Banquet order items are both on OCNA site, members can purchase regular banquet or vegetarian option.
2. Tim V from NARANON reached out, good chat. They are interested in having a room for speakers. Notified him room would be $500 for Saturday. He is discussing with his committee on that cost. Discussed working out an arrangement and would like to present a motion/vote on that.
    a. Discussed with OCNA AC — it has been always known to have NAranon at convention. So would like to discuss ways to find a solution.
3. Check status of bank and available balance
4. Ask subcommittee chairs to keep their committee up to date with OCNA news. Ask members to come to events, announce, spread the word of all the things we have going on.
5. PR/PI Event (Ad-Hoc) - Region PR and H&I Chair have reached out to host a service workshop

F&E	**H&H**	**A&G**	**Registration**
-Start discussing entertainment for OCNA - get quotes start getting entertainment paid	-Outlets in hall for vendors? -Walkthrough on Oct 28 6pm -Look into room for NARANON (25-30 members) Table for lit	-OCNA Site graphics Convention Merch logo	-Start emailing and getting members to register Mail flyers to all areas -Price out reg packets - whats in it -get people to register
Programming	**Welcoming/Serenity/ Special Needs**	**Merchandise**	**Exec Committee**
Speakers and Itinerary finalized	- sign language interpreter	-Vendors contacted and secured	

Vice Chair

Participated at the TNT Ranch Fundraiser. Helped in the distribution of the raffling and also helped in the Kitchen and Programming. It was a beautiful event and well attended.

Treasurer Beginning Balance: $4368.45

- **Merchandise:** $989.98
- **A&G:** $195.51
- **Registration:** $166.42
- **Programming:** $1221.45
- **F&E:** $326.70
- 1902.00 - Cash left to deposit
- 255.36 - paypal deposit transfer

Our available Balance is $6525.81

- **Actual Available after Budgets: $3,625.75**
- **We have paid a total of $6,000 to Spooky Nook and have a $3,000 payment due in March**

Vice Treasurer

Present, No report. Just learning more about the position and duties.

Welcoming

Hello family,

The Welcoming Subcommittee met on Thursday 11/21. We talked about centerpieces. We will have 2 options presented at our next meeting to vote on. There will be 10-15 centerpieces estimated to be made.

Leroy reached out to his t-shirt vendor to inquire about printing OCNA HUGGER on vests for us. They are able to. I will go with Leroy to the vendor next week to see if they have the vests we need and get pricing on 10-15 of them. If they don't, I will look into pricing on them elsewhere.

We discussed having a postcard size card to include a map of the hotel, local restaurants and attractions. I will check the price on these and have more at our next meeting.

We talked about NA memorabilia. Kyle has the contact info for Joe who has this memorabilia but did not attend the Welcoming meeting. We will look into getting in touch with Joe directly to see if it will be possible to have the memorabilia at the convention.

Our next meeting will be held on Thursday December 26th.

In loving service,
Kristina S.

Programming

December Programming Minutes

- Subcommittee Meeting scheduled 2 nd Thursday every month from 6:30 – 7:30
  - Including taping on meeting
- Next Fundraisers in Cincy and Chillicothe
  - Speakers almost all Selected
- One goal is to have speakers from as many areas in Ohio Region as possible while keeping in mind our primary purpose
- Also, plan on working with welcoming to figure out people to offer to pick up out of town speakers from the airport and include them in fellowshipping during OCNA – if anyone is interested please talk to me

F&E

Fundraising & Entertainment Committee Meeting 12/17/24

We did not have a fundraising meeting on the 17 th due to Mack Rd having their Christmas party/meeting at 6:00. Our meeting has been rescheduled for 12/31/24 at 5:30 via Zoom.

12/7/24 Brunch & Ornament Fundraiser. We took in $612. Expenses were $376 (food, paper goods, ornaments, rent). **Profit was $ $235.00**

12/7/24 SBBASCNA Unity Service Fundraiser (Adam & Leroy attended) We do not know what was made and will not be known until January 11th . **We did sell $435 in T-shirts.**

12/14/24 TNT Ranch. **We took in $990!!** Expenses were $136.70. Les refused to accept money for food and rent. He asked that it be a donation from them. We gave TNT Ranch 15 OCNA Registrations. We did not deduct the cost of the registrations from the profits made. We will vote on this at a later date once we look into the policy on it.

Please, I am still asking for all of your help to get the word out in our area as well as in Dayton and Cincinnati and in getting flyers as to as many meetings as you can in these areas (which is what I am planning to do as well). If you attend a meeting in Cincinnati or Dayton, please text me which one so I can go to a different one with flyers. We really need to get flyers and the word out to as many meetings and people as possible and I am only 1 person. I am told that this is a WE program and I need help from the We people, please and thank you so much!

For OCNA weekend: We have voted to dance in for both nights Friday and Saturday. We are looking at possible comedians and/or Karaoke for Saturday night. We are still trying to locate a local female recovery comedian, Judee Brown in case anyone knows her. We are also considering Sean Lindsey. We only have 1 bid for DJ at this time.

Next OCNA Fundraisers:

- 1/17/25 – HAMASCNA WEB Entertainment
    - Wristband $25 for Unlimited laser tag, go karts, Mini golf, mini bowling, rock wall, and trampoline. 5pm-11pm West Chester, Oh
- 1/25/25 GCASCNA Activities Committee & Saturday Night Live group
    - “Chi Nati Ton” 1pm- 7pm right before their meeting. Cincinnati, Oh
- 2/15/25 – SVASCNA Speaker Jam 12 pm- 8:15 pm Waverly, Ohio

In loving Service, Cheryl Lanser

H&H

H & H Subcommittee Report 12/22/24

Hello OCNA Family!

H & H subcommittee meets 3rd Tuesday of every month at 5:30pm at Covenant Community church in Fairfield.

We do not have too much new to discuss with the Hotel or meeting space at this time. We do need to decide as a committee if we would like to purchase additional space discussed last month for the Executive committee to meet the weekend of OCNA41, or if we will limit that expense and use our hospitality room to meet.

The only other question is if we are going to support the NARANON group and what that looks like in adding space and expense to our existing contract? To be determined from what we have discussed so far.

After the New Year I will reach out to Andrew to get an updated pick up report on rooms booked. I will also reach out to Sue for any updated pricing or menu changes for 2025.

Looking forward to welcoming in a New Year and continuing toward this goal of hosting our Hamilton area OCNA!!

Congrats to all committee members as we are approaching nearly a full year of service on this project.

Our latest room report is from November. We had 4 rooms reserved

Next meeting is 1/21/25 at 5:30pm at Covenant Community Church in fairfield, OH

Registration

Registration Subcommittee Meeting Minutes- DECEMBER 2024
Meeting Time: 1st Friday of every month at 6 PM, Church of the Nazarene, West Chester.

Discussions Held:

- Contacting the Advisory Committee: A plan was discussed to reach out to the advisory committee to learn more about past experiences, specifically regarding how many registration packs to order.

- Itinerary Booklets: The committee is still in the process of finalizing what will go into the itinerary booklet. Currently, its planned to include:
    - Programming information.
    - A section for notes and phone numbers.
- Registration Pack Contents:

- Neck Wallet: The pack will include a neck wallet to hold the itinerary booklet.
- Wristlet Keychain: Each registration pack will also include a wristlet keychain with the inscription: “In the Light of Recovery Our Assets Begin to Blossom.”

- Cost of Registration Packs: The estimated cost for 1,000 packs is approximately $3.00 per pack.

We currently have 156 people pre-registered and 22 new comer registrations

A&G

Good afternoon! It’s a beautiful day to be clean!
The A&G Subcommittee was not able to meet this month due to schedule conflicts; At this time we have nothing to report.

We will be meeting again virtually on Saturday, January 04, 2024 @ 4:00 p.m.
Zoom Meeting ID: 858 2333 7267
Password: 121201

We always welcome anyone to join us.
In Loving Service,

Missy L.
OCNA 41
Arts and Graphics Subcommittee Chair

Merchandise

The vendors have been chosen for the event.

- Merchandise Deposited
  - 285.00
  - 435.00
  - 100.00
- New Merchandise has been ordered
  - Sweatsuite cost $65.00
  - Pocket Sweatshirt $30.00
  - Hat $20.00

Special Needs

I'm unable to attend today.
I plan to talk with Ellie after the holidays to discuss any potential accommodations that may need to be made for special needs.

I was told about the donation to TNT ranch and that it would be discussed today.
My only opinion is that this should have been discussed at the subcommittee meeting before it was done. The convention is months away and the registration could have easily been mailed after it was voted on. We have certainly voted on things in the past that involved far less financially.

Happy Holidays
Love to all,
In loving service,
Jeanette Setty

Serenity Keeper

Absent - No Report

New Business

- We have a third deposit of $3,000.00 due in March and have always paid our deposits early.
    - **This was tabled until JANUARY MEETING**
- Have all subcommittee have their shirt designs in by March

Request for Funds

Treasurer Available Acct Balance: $3,685.73

Nothing outside of the budgets for

- F&E
- Registration
- Merchandise

Adam D. $44.08 for Registration Flyers to take to other conventions that wasnt approved by F&E or Registration

TOTAL VOTING MEMBERS:12

For	Against	Abstain
12	0	0

Treasurer Available Acct Balance: $3212.27

Please send reports to **ocna41@gmail.com**

OCNA41 Meeting Schedule and Convention Related Announcements

4th Sunday of the month @ 1 pm West Chester Nazarene Church **(Nov 24)**

7951 Tylersville Rd **Zoom: 812 0627 9360**

West Chester Oh 45040 **Pwd: OCNA41**

Fundraisers and Events - https://ocna.naohio.org/events-and-fundraisers/

Jan 17 - HAMASCNA The Web - fundraiser

Jan 25 - Cincinnati - Chi-Nati Fundraiser

Feb 15 - SVASCNA Fundraiser

Convention Committee Meetings

Sunday December 22, 2024

Sunday January 26, 2025

Sunday February 23, 2025

Reading of something Spiritual: Emily P.

End with the **Serenity Prayer** Close at: **2:45pm**